



Authorisation Letter for Lifelong Learning Programme Certificate Collection

領取持續進修課程證書授權書

Required Documents: Valid Macau Identity Card or Passport Copies of **both** the participant and the authorized representative.

所需文件：參與者與代領取者之澳門身份證或護照複印本

** Use of English or Chinese in completing the application form 以英文或中文填寫申請表格 **

I (Name of participant) _____ Macau Identify Card / Passport No. _____

_____ hereby authorise (Name of authorised representative)

_____ Macau Identify Card / Passport No. _____

_____ to collect my certificate/diploma of:

Course Name: _____

Course Code: _____

本人（申請人姓名） _____

持身份證／護照編號 _____

現授權（代領取人姓名） _____

持身份證／護照編號 _____

代領取本人之證書：

課程名稱： _____

課程編號： _____

I declare the information provided on this form is correct. I understand also that if have given false or misleading information and documents, my application for Lifelong Learning Programme will be refused and the acceptance will be revoked. Personal information collected in this application form will be used solely by the Executive Training and Lifelong Learning Office and relevant authorities for the communications and preparation of Certificate(s) concerning the Programme; All information will be processed in compliance to the "Personal Data Protection Act" (Law no. 8/2005).

本人聲明在本表格內所填報的資料均屬事實。同時亦明白如有提供任何虛假或不實資訊，高管培訓及持續進修處有權拒絕接受本人於持續進修課程之申請及取消課程取錄資格。透過此申請表所收集之個人資料僅供高管培訓及持續進修處或有關授權機構作課程通訊及製作證書之用；全部資料亦將按照第 8/2005 號法律《個人資料保護法》法規妥善處理。

Applicant's Signature

申請人簽署 _____

Date

日期 _____

Representative's

Signature

代領取人簽署 _____

Date

日期 _____